

CHOWAN ARTS COUNCIL
ARTIST PACKET
504 SOUTH BROAD STREET
EDENTON, NORTH CAROLINA 27932

DEAR ARTIST,

THANK YOU FOR INQUIRING ABOUT DISPLAYING YOUR ARTWORK AT THE CHOWAN ARTS COUNCIL, YOUR COMMUNITY ARTS CENTER. WE ARE ALWAYS SEARCHING FOR NEW TALENT! ENCLOSED YOU WILL FIND A PACKET OF INFORMATION TO COMPLETE AND BRING BACK WITH YOUR WORK TO BE JURIED. OUR JURY COMMITTEE MEETS TWICE A MONTH. ONCE YOUR WORK HAS BEEN JURIED, YOU WILL BE CONTACTED.

WE ASK THAT YOU BECOME A MEMBER OF THE COUNCIL. WE ALSO ASK THAT YOUR WORK BE CURRENT (WITHIN THE LAST TWO YEARS) AND THAT YOU ENTER THREE TO FIVE PIECES OF THE SAME MEDIUM. PAINTINGS, PHOTOGRAPHY, CERAMICS, MIXED MEDIA, SCULPTURE, JEWELRY, ETC.

PLEASE CALL TO SCHEDULE AN APPOINTMENT. WE ASK THIS SO THAT WE ARE READY TO SEE YOU AND YOUR ARTWORK. FORTUNATELY, THE GALLERY GETS BUSY AND WE WANT TO OFFER YOU OUR COMPLETE ATTENTION.

PLEASE CALL 252-482-8005 OR EMAIL THE GALLERY MANAGER AT CACEDENTON.COM.

SHOULD YOU HAVE ANY QUESTIONS ABOUT THE INFORMATION PACKET PLEASE DO NOT HESITATE TO CALL US. WE WILL BE GLAD TO ANSWER ANY QUESTIONS OR CONCERNS YOU MAY HAVE.

THANK YOU,

THE CHOWAN ARTS COUNCIL

**CHOWAN ARTS COUNCIL
ARTIST/ EXHIBITOR GALLERY GUIDELINES**

ARTIST GUIDELINES:

◆ COMPLETE THE ARTIST PACKET, WHICH INCLUDES THE FOLLOWING FORMS:

ARTIST/GALLERY CONTRACT
ARTIST BIOGRAPHY
W-9 FORM
APPLICATION FOR WORK TO BE JURIED

◆ HAVE A CURRENT MEMBERSHIP AT THE CAC.

◆ HAVE HIS/HER ARTWORK JURIED PRIOR TO EXHIBITING IN THE GALLERY. OUR JURY CONSISTS OF ONE ARTIST, ONE BOARD MEMBER AND ONE PERSON FROM THE MEMBERSHIP. THE JURY COMMITTEE MEETS TWICE A MONTH. PLEASE MAKE AN APPOINTMENT WITH THE GALLERY MANAGER.

DISPLAY GUIDELINES:

◆ ALL ARTWORK SHOULD BE PROPERLY FRAMED. PAINTINGS MAY HAVE PAINTED BORDERS IN LIEU OF FRAMING. WE ACCEPT PRINTS OF ORIGINAL ARTWORK IN PLASTIC SLEEVES OR GALLERY WRAPPED. THE CAC DOES NOT ACCEPT FRAMED PRINTS FOR SALE.

THE JURY COMMITTEE HAS DISCRETION IN REGARDS TO BORDERS AND FRAMING. NO WORN OUTDATED ITEMS WILL BE ACCEPTED.

THE CAC CANNOT ACCEPT DAMAGED OR DIRTY FRAMES OR DAMAGED ARTWORK OF ANY MEDIUM.

THE JURY COMMITTEE ONLY ACCEPTS THOSE ITEMS OF THE HIGHEST QUALITY AND CRAFTSMANSHIP.

◆ WIRE HANGERS SHOULD BE USED ON THE BACKS OF ALL FRAMED ARTWORK.

◆ ARTISTS ARE ASKED TO DISPLAY ORIGINAL ARTWORK ONLY. ALL ARTWORK SHOULD HAVE BEEN CREATED IN THE LAST TWO YEARS. PLEASE MAKE SURE YOUR PIECES ARE LABELED CLEARLY.

◆ ALL ARTWORK MUST BE PRICED BY THE ARTIST TO INCLUDE THE 35% CAC COMMISSION.

◆ DUE TO LIMITED SPACE AT THE CAC RESERVES THE RIGHT TO LIMIT THE NUMBER OF PIECES SUBMITTED.

◆ ALL ARTWORK WILL BE HUNG OR DISPLAYED BY THE CAC GALLERY/HANGING COMMITTEE. ARTWORK WILL BE ROTATED.

◆ ALL WORK IN EACH INDIVIDUAL MEDIUM SHOULD WORK AS A GROUPING. FOR EXAMPLE: THREE PHOTOGRAPHS, THREE PAINTINGS OR THREE PIECES OF POTTERY MAY BE SUBMITTED BUT NOT ONE OF EACH.

APPLICATION FOR ART TO BE JURIED

ARTISTS NAME: _____

MEDIUM: _____

1. TITLE: _____

2. TITLE: _____

3. TITLE: _____

4. TITLE: _____

5. TITLE: _____

JURORS COMMENTS:

FRAMING: _____

COMPOSITION: _____

CAN THE PIECES BE DISPLAYED TOGETHER: Y ____ N ____

HAVE THE PIECES BEING SUBMITTED BEEN CREATED WITHIN
THE LAST TWO YEARS? Y ____ N ____

OTHER COMMENTS:

JURORS SIGNATURE: _____ DATE: _____